

SPI AUDIO REVIEW SHEET

Recording & Review Setup

Use this sheet to record how the audio will be reviewed and what reference material is available.

Keep the original recording unchanged and use a working copy if you need to filter, enhance or edit audio.

1 RECORDING DETAILS

Venue / Location

Area / Room

Investigation date

Recording start time

Review date

Audio filename / reference

Recorder / device

Reviewer

2 FILE HANDLING

Original recording

☐ Preserved unchanged ☐ No

Keep the original file unchanged.
Do not overwrite it during review.

Working copy

☐ Using a copy ☐ No

Use a duplicate if filtering,
enhancing or editing audio.

Backup status

☐ Backed up ☐ Not yet

Keep a separate backup before
processing where possible.

3 REVIEW CONDITIONS

Listening method

☐ Headphones ☐ Speaker

Quiet review environment

☐ Yes ☐ No

Playback speed

☐ Normal ☐ Slowed ☐ Other

Processing applied

☐ None ☐ Volume increase ☐ Noise reduction ☐ EQ / filter ☐ Other

4 RELATED INVESTIGATION RECORDS

Related records available

☐ EVP Session Log ☐ Field Notes ☐ Personal Experience Record ☐ Equipment Log ☐ Video ☐ Other

Other record / reference



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Known Background & Contamination

Use this page to record sounds, voices, movements and other known sources that may appear in the recording.

The more you document here, the easier it is to compare possible audio anomalies with what actually happened during the session.

5 KNOWN VOICES / HUMAN SOUNDS

Record names or initials where useful, plus speech, whispering, coughing, breathing or movement.

6 KNOWN ENVIRONMENTAL / BUILDING SOUNDS

Examples: heating, pipes, doors, floorboards, traffic, wind, wildlife, machinery or nearby rooms.

7 EQUIPMENT / HANDLING NOISE

Note recorder handling, footsteps, clothing noise, equipment movement, button presses or audible devices.

8 TIMES OR EVENTS TO CHECK CAREFULLY

List timestamps, questions, experiences or events from the EVP log or field notes for comparison.

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Detailed Audio Review Entry

Audio file / ref.	Area / Room	Review date	Reviewer

Use additional copies of this page for each sound or section that needs a full review.

9 AUDIO ENTRY

Playback timestamp 	Approx. duration
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What can you actually hear?

10 POSSIBLE SOURCE

- | | | | |
|--|---|---|--|
| ☐ Investigator speech | ☐ Whispering | ☐ Breathing / cough | ☐ Movement / clothing |
| ☐ Equipment handling | ☐ Sound elsewhere | ☐ Building / heating / pipes | ☐ Outside noise |
| ☐ Animal / wildlife | ☐ Recording artefact | ☐ No obvious source | ☐ Other |

If Other, describe

11 REVIEW CHECKS

Was this sound noted during the investigation?

- ☐ Yes
 ☐ No
 ☐ Unsure

Related note / timestamp

Does the same or a similar sound occur elsewhere in the recording?

- ☐ Yes
 ☐ No
 ☐ Not checked

Where / when?

Did another person hear it before being told what to listen for?

- ☐ Yes
 ☐ No
 ☐ Not tested

What did they hear?

12 REVIEW OUTCOME

- ☐ Identified ordinary source
 ☐ Likely ordinary source
 ☐ Source uncertain
 ☐ Further comparison needed

Notes / related log reference



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Quick Timestamp Log

Use this page to mark possible sounds quickly while reviewing a longer recording.

Move anything that needs context or comparison to the detailed review page.

Timestamp	Brief description	Known source?	Detailed review?	Reference